## **Food Donation Form**

Thank you for your food donation to Lawrence General Hospital during this extraordinary time. You are making a difference and having an impact. We are grateful for your support of our clinicians and staff.

The Centers for Disease Control and Prevention (CDC) recommends limited food sharing. We are still learning how this virus spreads, so it is critical we follow an abundance of caution by following these guidelines when accepting food donations:

- When possible, food donations must be pre-packaged and/or individually wrapped. This
  means single serving meals, baked goods and sandwiches should be in individual containers, serving size bags or wrapped, rather than open on platters.
- When food cannot be individually wrapped, such as pans of food or large bags of bagels etc., Lawrence General staff will need to designate an individual staff member to serve the food while taking appropriate precautions with gloves and mask.
- Food donations should be prepared by commercial vendors meeting all state and local health codes.

Drop off should be coordinated in advance. Please send this completed form to <u>FoodDonations@lawrencegeneral.org</u> to schedule your drop off.

## **Guideline References**

 https://www.fda.gov/food/food-safety-during-emergencies/food-safety-and-coronavirusdisease-2019-covid-19

See reverse side to fill out form





## **Food Donation Form**

## Please complete the information below so we may coordinate your donation.

Date you would like to deliver food donation:						
First Choice		Second Choice		Third Choice		
Contact Informa	ition					
Contact Name:						
Business Name:						
Phone:						
Email:						
Street Address:						
City/Town:	9	State	Zip:			
Food Donation Type						
Does it require:	Refrigeration	Heating				
Number of people donation will serve:						
Will food be individually portioned and individually packaged:				Yes	No	

Will you provide serving utensils, plates, paper products: Yes

No